



# You Could Win

## One of Two All-Expenses-Paid\* Trips to the 35<sup>th</sup> Annual Congress in Orlando, FL



Global Cash Card  
We make paycards easy

Eight deserving American Payroll Association members will receive APA education at absolutely no cost through the Payroll Education Grants sponsored by APA and Global Cash Card.

### **Payroll Education Grants**

*recognize and honor payroll professionals for their  
commitment to educational and professional growth.*

#### **APA 2017 Payroll Education Grants:**

- One **Complete APA Payroll Education Package**
- Two **APA Course/Conference Grants**
- Three ***The Payroll Source*<sup>®</sup> Grants**

#### **Global Cash Card 2017 Payroll Education Grants:**

- One **Global Cash Card Payroll Education Grant**
- One **Global Cash Card Payroll Publication Grant**

Don't delay – apply online today! **The application deadline is February 14, 2017.**

Payroll Education Grants will be presented at  
the 35<sup>th</sup> Annual Congress  
Orlando, FL · May 16-20

**[www.americanpayroll.org/members/edgrant](http://www.americanpayroll.org/members/edgrant)**

\*Expenses include the cost of travel to and from Orlando, FL, hotel accommodations from May 16-20 (up to 5 nights), and the registration fee for the 35<sup>th</sup> Annual Congress. Travel itinerary must be approved by grant sponsor.

# **American Payroll Association 2017 Payroll Education Grants**

The Payroll Education Grants were established by the American Payroll Association in 1992 to honor its founder and first president, the late Donald W. Sharper, CPP. The grants are designed to encourage professional growth through APA's payroll training and educational offerings.

These grants are presented each year to **six** outstanding members of the Association in recognition of their professional and personal commitment to continuing education. The six grants include:

## **• One**

Complete APA Payroll Education Package entitling the recipient to the following:

- (1) Registration, round-trip airfare, and hotel accommodations (up to five nights) for the 35<sup>th</sup> Annual Congress in Orlando, FL (travel itinerary must be approved by APA)
- (2) Registration for any or all APA seminars for one year, beginning with the 35<sup>th</sup> Annual Congress and including courses at the Payroll Learning Centers in San Antonio, Texas, or Las Vegas, Nevada (not including travel or hotel expenses);
- (3) A complete library of current APA books and publications, plus *PayTrain*<sup>®</sup>.

## **• Two**

APA Course/Conference Grants entitling two recipients to a free registration for any one APA course or conference of their choice. This grant is good for one year, from May 16, 2017, through May 17, 2018. The free registrations do not include travel or hotel accommodations.

## **• Three**

*The Payroll Source*<sup>®</sup> Grants awarding three recipients a free copy of the current edition of *The Payroll Source*<sup>®</sup>, APA's leading reference text.

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## **Global Cash Card 2017 Payroll Education Grants**

Global Cash Card established its two grants to help payroll professionals by providing opportunities for education. The payroll community is at the heart of everything Global Cash Card does and continuing education is essential to helping payroll professionals stay informed on the latest developments and new technologies, while encouraging a desire to learn more about the paycard and payroll industries.

### **Global Cash Card will be offering two grants:**

#### **• One**

Payroll Education Package entitling the recipient to the following:

- (1) Registration, round-trip airfare, and hotel accommodations (up to five nights) for the 35<sup>th</sup> Annual Congress in Orlando, FL (travel itinerary must be approved by sponsor);
- (2) A complete library of current APA books and publications, plus *PayTrain*<sup>®</sup>.

#### **• One**

Payroll Publication Package entitling the recipient to a complete library of current APA books and publications, plus *PayTrain*<sup>®</sup>.

## Candidate Requirements

- (1) Current member in good standing of the American Payroll Association; and
- (2) Minimum of three years of work experience in the payroll field.
- (3) Previous grant winners are not eligible to apply for another award until at least three years after receipt of their previous award.

## How to Apply

Prepare your answers to the following questions in Word. Then log in at [www.americanpayroll.org/members/edgrant](http://www.americanpayroll.org/members/edgrant) to complete the online application.

- (1) A list and brief description of accomplishments from the applicant, which documents:
  - A. Educational advancement
    - Professional growth (i.e., certifications, etc.) (maximum of 5 points)
    - Personal growth (i.e., educational classes, etc.) (maximum of 10 points)
    - Organizational growth (i.e., staff development, corporate awareness, etc.) (maximum of 5 points)
  - B. Involvement in process improvements within your job, department, or organization (i.e., cost savings, efficiency/productivity increases, etc.) (maximum of 15 points)
  - C. Participation in community service (i.e., civic engagement, volunteer work, etc.) (maximum of 10 points)
  - D. Involvement with the American Payroll Association for the past three years
    - Local and State level (maximum of 10 points)
    - National level (maximum of 10 points)
- (2) Personal statement  
If awarded an education grant, describe how it would help you in the advancement of your payroll professional career. Limit your response to one typed page of 50-100 words. (maximum of 25 points)
- (3) Two letters of recommendation detailing why the nominee/applicant is a worthy candidate for an education grant. Each letter must be signed by the person writing it and saved in PDF format. (maximum of 5 points each)

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### **Total 100 Possible Points**

### **Application Deadline: February 14, 2017**

NOTE: APA employees, as well as members of the APA Board of Directors and Officers, Board of Advisors, and National Speakers Bureau, are not eligible for these grants, but they can nominate someone.

### APA Education Grant Committee

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