FPC BOOT CAMP BEYOND BASIC TRAINING

FUNDAMENTAL PAYROLL CERTIFICATION

Pass the First-Time Guarantee Conditions

Participants *must* take the **FPC exam** in the exam testing window *immediately* following the end of the **FPC Boot Camp** course. After taking the course, if you do not pass the FPC exam, you can re-take the **FPC Boot Camp** course the next time it is offered – for free. However, exam fees are due every time the exam is taken.

Guarantee Eligibility Details:

1. Proof of purchase of the **FPC Boot Camp** course is required.

2. Attend **at least 11 of the 12 <u>LIVE</u> sessions** of the **FPC Boot Camp** course. The On-Demand recordings **<u>do not</u>** take the place of attending LIVE sessions.

   NOTE: *To qualify, you may **only miss 1 session**; however, you are **required** to view the On-Demand recording **within one week** of this missed session.*

3. Complete **<u>ALL</u>** PayTrain Fundamentals module quizzes. **<u>ALSO</u>**, achieve a score of 80% or better on the PayTrain Fundamentals post-test.

   NOTE: *To qualify, all module quizzes and the post-test must be completed <u>before</u> taking the FPC exam.*

4. Proof of not passing the FPC exam is also required.

5. Participants *must* contact paytraininstructors@payroll.org no later than **Saturday, October 12, 2024** (one week after the last date of the exam testing window) for PAYO to determine their guarantee eligibility.

This offer ONLY applies to attendance at PAYO's Fundamental Payroll Professional (FPC) Boot Camp. Complimentary registration is only for the next regularly scheduled FPC Boot Camp. You may only use the first time guarantee one time to attend the FPC boot Camp course for free.

College/University partner programs, Chapter Study Groups, Self-Study – including the PayTrain® learning system, or corporate programs with or without a PAYO instructor, do not apply to this offer.