



## Pass the First Time Guarantee Conditions

Participants **must** take the **FPC exam** in the exam testing window **immediately** following the end of the FPC Boot Camp course. After taking the course, if you do not pass the FPC exam, you can re-take the FPC Boot Camp course the next time it is offered – for free. However, exam fees are due every time the exam is taken.

### Guarantee Eligibility Details:

1. Proof of purchase.
2. Attend **11 out of 12 LIVE** FPC Boot Camp sessions. The On Demand recordings **do not** take the place of attending LIVE sessions.

**NOTE:** To qualify, you may **only miss 1 session**; however, you are **required** to view the On Demand recording **within one week** of this missed session.

3. Complete **ALL** PayTrain Fundamentals module quizzes. **ALSO**, achieve a score of 80% or better on the PayTrain Fundamentals post-test.

**NOTE:** To qualify, all module quizzes and the post-test must be completed **before the FPC exam date**.

4. Proof of not passing the FPC exam is also required.
5. Participants **must** contact [paytraininstructors@americanpayroll.org](mailto:paytraininstructors@americanpayroll.org) no later than **Saturday, October 19, 2019** (one week after the last date of the exam testing window) for APA to determine their guarantee eligibility.

*This offer ONLY applies to APA's Fundamental Payroll Certification (FPC) Boot Camp course. Complimentary registration is for the next regularly scheduled FPC Boot Camp. You may only use the first time guarantee one time to attend the FPC Boot Camp course for free.*

*College/University partner programs, Chapter Study Groups, Self-Study – including the PayTrain® learning system – or corporate programs with or without an APA instructor, do not apply to this offer.*