



**APA APPROVED CHAPTER
VIRGINIA
Last Updated: 11/17/2016**

| CHAPTER | DATE OF MEETING | PROGRAM/ COURSE/ TOPIC | APPROVED RCHs | COURSE CODE | |
|--|-----------------|--|---------------|-------------|------|
| STATEWIDE EVENTS | | | | | |
| | 10/6/16-10/7/16 | Virginia Statewide Payroll Conference | 12 | VA00 | 1601 |
| Colonial Capital Chapter of the APA | | | | | |
| www.payrollannex.org/chaprof/cag.cfm?chapid=20150 | | | | | |
| | 2/9/16 | Employment Tax Compliance & IRS's Early Interaction Initiative | 2 | VA01 | 1601 |
| | 4/12/16 | Paycard Compliance & Legislative Update | 2 | VA01 | 1602 |
| | 6/14/16 | Record Retention - It's Impact on Payroll Professionals | 2 | VA01 | 1603 |
| | 8/9/16 | Nuts & Bolts of Child Support | 1 | VA01 | 1604 |
| | 8/9/16 | Controlling Unemployment Costs | 1 | VA01 | 1605 |
| | 9/13/16 | Should Ask Questions When Moving Payroll to the Cloud | 2 | VA01 | 1606 |
| | 11/8/16 | Department of Labor-Five High Profile Violations | 2 | VA01 | 1607 |
| Hampton Roads Chapter | | | | | |
| www.hrpa.com/ | | | | | |
| | 2/11/16 | IRS Updates | 1 | VA02 | 1601 |
| | 2/11/16 | Nuts and Bolts of the Form 941 | 1 | VA02 | 1602 |
| | 4/14/16 | Child Support | 2 | VA02 | 1604 |
| | 6/9/16 | Payroll Record Keeping & Retention Requirements | 1 | VA02 | 1605 |
| | 6/9/16 | Paycard & Payroll Best Practices | 1 | VA02 | 1609 |
| | 7/9/16-9/10/16 | HRAPA Summer Study Group (9 Sessions at 3 RCHs each) | 27 | VA02 | 1611 |
| | 8/11/16 | What to do when an Employee is terminated | 1 | VA02 | 1606 |
| | 8/11/16 | Dept of Labor Best Pay Practices | 1 | VA02 | 1610 |
| | 9/8/16 | How to handle Deceased Employee Payroll | 1 | VA02 | 1607 |
| | 9/8/16 | Payee Documentation & Pymt Classification | 1 | VA02 | 1608 |
| | 9/15/16 | Are You Ready for Gen Z:Mgt.& Org. | 1 | VA02 | 1612 |
| | 11/10/16 | Preparing for Year-End | 2 | VA02 | 1603 |

| Richmond Chapter | | | | | |
|--|----------|--|-----|------|------|
| www.apa-richmond.com/ | | | | | |
| | 1/18/16 | CPP Online Study Course (10 Sessions at 2 RCHs Each) | 20 | VA03 | 1601 |
| | 1/20/16 | CPP Online Study Course (10 Sessions at 2 RCHs Each) | 20 | VA03 | 1602 |
| | 1/21/16 | CPP Online Study Course (10 Sessions at 2 RCHs Each) | 20 | VA03 | 1603 |
| | 1/19/16 | FPC Online Study Group (8 Sessions at 2 RCHs Each) | 16 | VA03 | 1604 |
| | 1/20/16 | CPP Classroom Study Group (10 Sessions at 2 RCHs Each) | 20 | VA03 | 1605 |
| | 2/3/16 | FPC Classroom Study Group (8 Sessions at 2 RCHs Each) | 16 | VA03 | 1606 |
| | 2/17/16 | IRS and Legislative Updates | 2 | VA03 | 1607 |
| | 4/20/16 | Accounting and Finance Hiring and Compensation | 1 | VA03 | 1608 |
| | 4/20/16 | Contingency Planning/Payroll in the Cloud | 1 | VA03 | 1619 |
| | 6/15/16 | Getting Ready for Generation Z | 1.5 | VA03 | 1609 |
| | 6/15/16 | Child Support Update | 1 | VA03 | 1620 |
| | 6/15/16 | Risk Management | 1.5 | VA03 | 1621 |
| | 6/15/16 | Federal DOL Update by Bill Dunn | 1.5 | VA03 | 1622 |
| | 6/17/16 | Building your Soft Skills | 1 | VA03 | 1610 |
| | 6/21/16 | FPC Study Group-online | 16 | VA03 | 1614 |
| | 6/22/16 | CPP Study Group-online | 20 | VA03 | 1615 |
| | 6/23/16 | CPP Study Group-online | 20 | VA03 | 1616 |
| | 6/29/16 | CPP Study Group-classroom | 20 | VA03 | 1617 |
| | 7/20/16 | FPC Study Group-classroom | 16 | VA03 | 1618 |
| | 8/17/16 | Paying Foreign National/ Ex Pats | 1 | VA03 | 1623 |
| | 9/10/16 | How to Land Your Next Job | 1 | VA03 | 1611 |
| | 9/10/16 | How to Write the Perfect Resume and Cover Letter | 1 | VA03 | 1612 |
| | 12/7/16 | December Meeting (Topics include:ACA, I-9, Paying Deceased Workers, leadership skills & Year-End Update) | 7 | VA03 | 1613 |
| Shenandoah Valley Chapter of the APA | | | | | |
| www.payrollannex.org/chapprof/cag.cfm?chapid=20151 | | | | | |
| | 4/28/16 | Customer Service Payroll Style & Member C/Svc Roundtable | 1.5 | VA04 | 1601 |
| | 6/16/16 | A deeper look at 2 of the top 10 Payroll Mistakes | 1 | VA04 | 1602 |
| | 9/22/16 | FLSA: "\$how Me the Money" | 1 | VA04 | 1603 |
| | 11/17/16 | Recap of Topics from VA State PR Conf. | 2 | VA04 | 1604 |

| Southwest Virginia Chapter of the APA | | | | | |
|--|---------|--|---|------|------|
| www.payrollannex.org/chaprof/cag.cfm?chapid=20158 | | | | | |
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| | 2/18/16 | E-Verify-How it is Used to Verify Employment Eligibility and Maintenance I-9's | 1 | VA05 | 1601 |
| | 3/17/16 | IRS Topics | 1 | VA05 | 1602 |
| | 4/28/16 | Recent Changes and Trends Affective Payroll | 1 | VA05 | 1603 |
| | 5/26/16 | Multiple Worksite Reporting with Bureau of Labor Statistics | 1 | VA05 | 1604 |
| | 6/23/16 | Paycard and Payroll Best Practices | 1 | VA05 | 1605 |
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