



You Could Win

One of Two All-Expenses-Paid* Trips to the 36th Annual Congress in National Harbor, MD



Eight deserving American Payroll Association members will receive APA education at absolutely no cost through the Payroll Education Grants sponsored by APA and Global Cash Card.

Payroll Education Grants

*recognize and honor payroll professionals for their
commitment to educational and professional growth.*

APA 2018 Payroll Education Grants:

- One **Complete APA Payroll Education Package**
- Two **APA Course/Conference Grants**
- Three ***The Payroll Source Plus*[®] Grants**

Global Cash Card 2018 Payroll Education Grants:

- One **Global Cash Card Payroll Education Grant**
- One **Global Cash Card Payroll Publication Grant**

Don't delay – apply online today! **The application deadline is February 13, 2018.**

Payroll Education Grants will be presented at
the 36th Annual Congress
National Harbor, MD · May 15-19

www.americanpayroll.org/members/edgrant

*Expenses include the cost of travel to and from National Harbor, MD, hotel accommodations from May 15-19 (up to 5 nights), and the registration fee for the 36th Annual Congress. Travel itinerary must be approved by grant sponsor.

American Payroll Association 2018 Payroll Education Grants

The Payroll Education Grants were established by the American Payroll Association in 1992 to encourage professional growth through APA's payroll training and educational offerings.

These grants are presented each year to **six** outstanding members of the Association in recognition of their professional and personal commitment to continuing education. The six grants include:

• One

Complete APA Payroll Education Package entitling the recipient to the following:

- (1) Registration, round-trip airfare, and hotel accommodations (up to five nights) for the 36th Annual Congress in National Harbor, MD (travel itinerary must be approved by APA)
- (2) Registration for any or all APA seminars for one year, beginning with the 36th Annual Congress and including courses at the Payroll Learning Centers in San Antonio, Texas, or Las Vegas, Nevada (not including travel or hotel expenses)
- (3) A complete library of current APA books and online publications for one year*, plus *PayTrain*[®]

• Two

APA Course/Conference Grants entitling two recipients to a free registration for any one APA course or conference of their choice. This grant is good for one year, from May 15, 2018, to May 16, 2019. The free registrations do not include travel or hotel accommodations.

• Three

The Payroll Source Plus[®] Grants awarding three recipients a free one-year subscription to *The Payroll Source Plus*[®], APA's online payroll research library.

Global Cash Card 2018 Payroll Education Grants

Global Cash Card established its two grants to help payroll professionals by providing opportunities for education. The payroll community is at the heart of everything Global Cash Card does and continuing education is essential to helping payroll professionals stay informed on the latest developments and new technologies, while encouraging a desire to learn more about the paycard and payroll industries.

Global Cash Card will be offering two grants:

• One

Payroll Education Package entitling the recipient to the following:

- (1) Registration, round-trip airfare, and hotel accommodations (up to five nights) for the 36th Annual Congress in National Harbor, MD (travel itinerary must be approved by sponsor)
- (2) A complete library of current APA books and online publications for one year* plus *PayTrain*[®]

• One

Payroll Publication Package entitling the recipient to a complete library of current APA books and online publications for one year*, plus *PayTrain*[®]

* Not including APA Basic Guide to Payroll, or APA Guide to Accounts Payable.

Candidate Requirements

- (1) Current member in good standing of the American Payroll Association; and
- (2) Minimum of three years of work experience in the payroll field.
- (3) Previous grant winners are not eligible to apply for another award until at least three years after receipt of their previous award.

How to Apply

Prepare your answers to the following questions in Word. Then log in at www.americanpayroll.org/members/edgrant to complete the online application.

- (1) A list and brief description of accomplishments from the applicant, which documents:
 - A. Educational advancement
 - Professional growth (i.e., certifications, etc.) (maximum of 5 points)
 - Personal growth (i.e., educational classes, etc.) (maximum of 10 points)
 - Organizational growth (i.e., staff development, corporate awareness, etc.) (maximum of 5 points)
 - B. Involvement in process improvements within your job, department, or organization (i.e., cost savings, efficiency/productivity increases, etc.) (maximum of 15 points)
 - C. Participation in community service (i.e., civic engagement, volunteer work, etc.) (maximum of 10 points)
 - D. Involvement with the American Payroll Association for the past three years
 - Local and State level (maximum of 10 points)
 - National level (maximum of 10 points)
- (2) Personal statement - If awarded an education grant, describe how it would help you in the advancement of your payroll professional career. Limit your response to one typed page of 50-100 words. (maximum of 25 points)
- (3) Two letters of recommendation detailing why the nominee/applicant is a worthy candidate for an education grant. Each letter must be signed by the person writing it and saved in PDF format. (maximum of 5 points each)

Total 100 Possible Points

Application Deadline: February 13, 2018

NOTE: APA employees, as well as members of the APA Board of Directors and Officers, Board of Advisors, and National Speakers Bureau, are not eligible for these grants, but they can nominate someone.

APA Education Grant Committee

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