



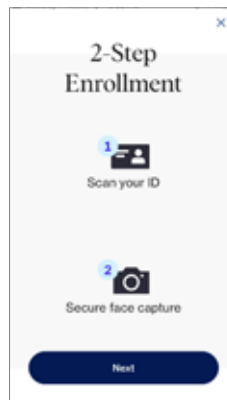
CLEAR

HEALTH PASS

AMERICAN
PAYROLL
ASSOCIATION

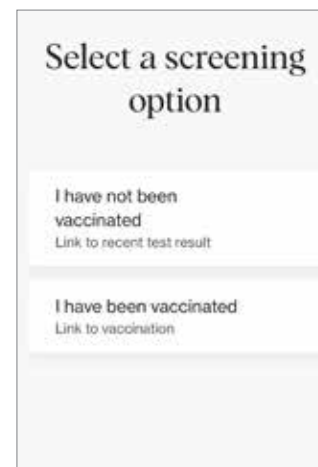
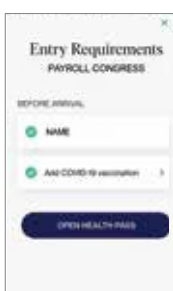
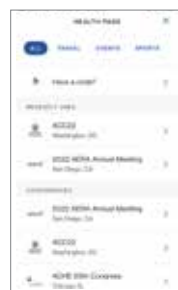
CLEAR provides touchless solutions for easier entry and access to APA's 2022 events with Health Pass.

- 1 Download the free CLEAR app from the Apple App Store or the Android App Store.
- 2 Sign up or log in. If you're creating an account you'll be asked to upload a government-issued ID and snap a quick selfie to confirm you are you.



- 3 Create your Health Pass using the Event Code emailed to you seven days prior to the event.

- 4 Add your proof of vaccination or negative COVID-19 test.





CLEAR®

HEALTH PASS™

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ENROLLMENT TIPS

General:

- Ensure your mobile device is running on the latest software and you're using the latest version of the CLEAR app.
- If you receive a "Sit Back and Relax" screen, CLEAR is finalizing your enrollment. Please check back in a few minutes to complete your account by setting your password.

Scanning ID Document

- Do not use a document that is heavily damaged or expired.
- Make sure your fingers are not over the edges of the document.
- Take the photo in an area with bright, even light and no shadows.
- Your ID photo and the information on the document must be clearly visible without a glare.
- The barcode (if applicable) must be clearly visible.
- If after taking a photo of the document several times you continue to see messages about the barcode, simply click next to continue your enrollment.

Taking a Selfie

- Take the photo in an area with bright, even light and no shadows.
- Take photo indoors within a stable environment (e.g. not in a moving vehicle).
- Remove masks, heavy glasses, hats, and brush aside very long bangs.
- Hold the phone level with your eyes and keep a neutral expression.
- If you have trouble taking the photo and do not see on-screen instructions, use the back arrow at the top left to move back one step and begin the selfie process again.

Liveness Selfie Scan

- Ensure you are in a sunlit area and the light on your face is even.
- Increase the brightness of your phone screen.
- Hold still without speaking or looking away during the scan.